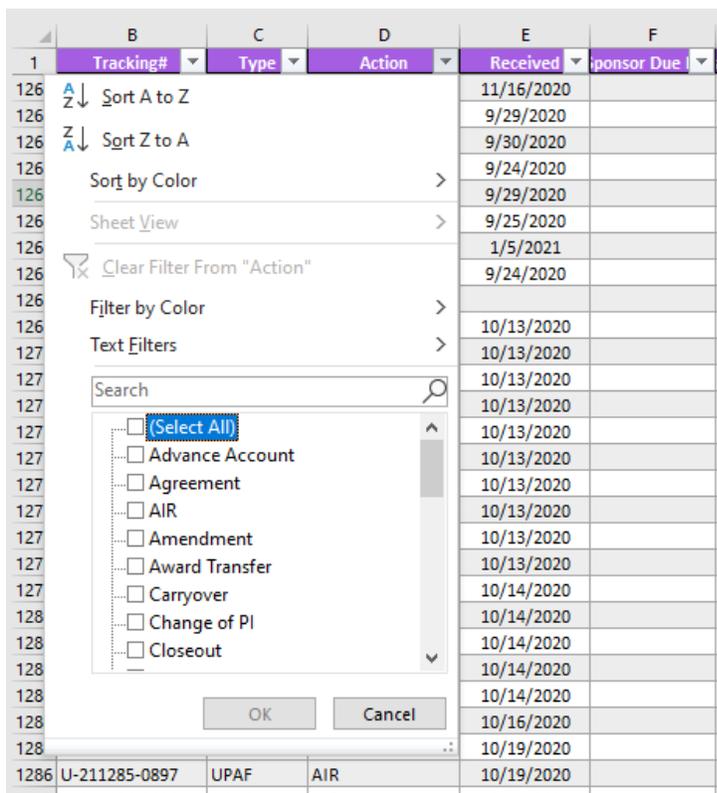


A view into eCLAWs SubAwards

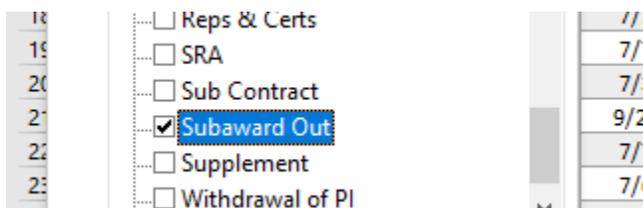
Tracking Log:

To find outgoing SubAward agreements on the Tracking log, open the log either in SharePoint or on a desktop copy, filter on Column D 'Action,' and deselect all:



	B	C	D	E	F
1	Tracking#	Type	Action	Received	Sponsor Due
126				11/16/2020	
126				9/29/2020	
126				9/30/2020	
126				9/24/2020	
126				9/29/2020	
126				9/25/2020	
126				1/5/2021	
126				9/24/2020	
126				10/13/2020	
127				10/13/2020	
127				10/13/2020	
127				10/13/2020	
127				10/13/2020	
127				10/13/2020	
127				10/13/2020	
127				10/13/2020	
127				10/14/2020	
128				10/14/2020	
128				10/14/2020	
128				10/14/2020	
128				10/14/2020	
128				10/14/2020	
128				10/16/2020	
128				10/19/2020	
1286	U-211285-0897	UPAF	AIR	10/19/2020	

Then Select 'Subaward Out' from the list:



18	<input type="checkbox"/>	Reps & Certs	7/
19	<input type="checkbox"/>	SRA	7/
20	<input type="checkbox"/>	Sub Contract	7/
21	<input checked="" type="checkbox"/>	Subaward Out	9/2
22	<input type="checkbox"/>	Supplement	7/
23	<input type="checkbox"/>	Withdrawal of PI	7/

*You can then filter the log further by PI, Department, College, Grant Number (G0000XXXX), or Subaward Institution by following the above steps for the column you wish to filter.

Getting Help

Support: NU-RESHC@northeastern.edu

Grant Officer: <https://research.northeastern.edu/nu-res/contact/>

Last Updated: 7/29/2021



A view into eCLAWs SubAwards

eCLAWs:

eCLAWs can be used to easily find the status of your outgoing SubAward agreement.

When a new award or renewal is obligated (i.e. fully executed) and includes subawards in the proposal, the NU-RES Subaward Manager will be prompted to create an eCLAWs record for the subaward; The PI will be listed as the NU Contact (they receive an email from eCLAWs alerting them that the eCLAWs record has been created on their behalf), and the College Admins will have access to the record via their College Administrator Permissions using their eCLAWs Submitter role.

Use the Search function in eCLAWs to find records in process and view the current status and sub-status. Subaward records can be found by searching by fund number, NU PI, or subrecipient:

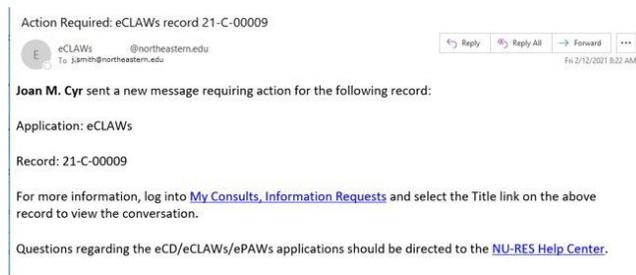


The screenshot shows the eCLAWs search interface. At the top, there is a search bar with a red box around it and a green arrow pointing to it, with a note: "IF FUND NUMBER IS INCLUDED IN THE EXPLANATION FIELD, SEARCH FOR FUND# IN THIS FIELD". Below the search bar are several filter sections: "Submitter/NUContact" (Nancy Thomas), "NU Contact Department" (Start typing title, code), "Other Party" (Start typing title, abbreviation), "Source" (Any), "Purpose" (Research & Innovation), and "Type" (Outgoing Subaward - NU-RES Ini...). There are "Reset Filters" and "Search" buttons. Below the filters is a "Download as xlsx" button. The results table has the following columns: eCLAWs ID, NU Contact, NU Contact Department, Other Party, Purpose, Type, Start - End Dates, Last Modified, and Status. Two records are shown:

eCLAWs ID	NU Contact	NU Contact Department	Other Party	Purpose	Type	Start - End Dates	Last Modified	Status
22-C-00005	Taskin Padir	123200: Electrical and Computer Engineering	Merrow Manufacturing	Research & Innovation	Sub Out - NU-RES		07/19/2021	Pending Institutional Review - Returned SUB-STATUS
21-C-01509	Tommaso Melodia	123200: Electrical and Computer Engineering	USI: US Ignite	Research & Innovation	Sub Out - NU-RES		07/02/2021	Review Complete

Exceptions: College initiated subawards including subawards not named at time of proposal and/or programmatic changes (PI change, budget changes etc.) – these eCLAWs records will be created by the college admins, and may/may not include the fund number in the “brief explanation” field as a search term.

If an updated budget or Scope of Work is needed, the Subaward Manager will request these via “Information Request” to College Administrator and PI:



The screenshot shows an email notification from eCLAWs. The subject is "Action Required: eCLAWs record 21-C-00009". The sender is eCLAWs (@northeastern.edu). The recipient is Joan M. Cyr. The email content is as follows:

Joan M. Cyr sent a new message requiring action for the following record:

Application: eCLAWs
Record: 21-C-00009

For more information, log into [My Consults](#), [Information Requests](#) and select the Title link on the above record to view the conversation.

Questions regarding the eCD/eCLAWs/ePAWs applications should be directed to the [NU-RES Help Center](#).

Getting Help

Support: NU-RESHC@northeastern.edu

Grant Officer: <https://research.northeastern.edu/nu-res/contact/>

Last Updated: 7/29/2021



A view into eCLAWs SubAwards

NCE's for subrecipients: Subaward Manager will be prompted by the NU-RES Grant Officers once the NCE has been approved by sponsor

NU-RES initiated outgoing subawards or amendments will be sent to PI and college admins via "Information Request" for review before issuing to subrecipient.

Getting Help

Support: NU-RESHC@northeastern.edu

Grant Officer: <https://research.northeastern.edu/nu-res/contact/>

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